

**SNAP
E&T**

YOUR ROAD **TO WORK**

FY25

**Vendors &
Courses Offered**



October 1, 2024–September 30, 2025



LISC RI

RI SNAP E&T is a program of RI DHS managed by LISC RI



COURSE: Amos Culinary Education (ACE)

The ACE program is a 11-week culinary program that gives you classroom, kitchen and real-world experiences with practicum rotations in culinary arts.

DATES/HOURS:

Hours/week: 30

Total hours: 240

Participants must complete Workforce Essentials before enrolling in Amos House Culinary Education

Contact Amos House at 401-272-0220 for class information.

ELIGIBILITY:

You can **enroll** in ACE if you:

- Are willing to work!
- Have a 5th grade reading level (you will be tested), exceptions may be made
- Can lift 50 pounds
- Can stand for an 8-hour shift
- Can follow verbal and written instructions
- Are willing to take random drug tests

SKILLS:

You will **learn**:

- Food safety and sanitation
- Basic nutritional science
- Recipes and menu development
- Cooking tools and equipment
- Kitchen knife skills
- Kitchen management
- Food preparation, storage and handling
- Measurement and conversion
- Customer service
- The history and diversity of food preparation

And, to make sure you are ready for work, you will **learn**:

- How to be your best on the job
- How to handle life challenges that can get in the way of work
- How to manage your money so that you can become financially stable

CERTIFICATIONS/BENEFITS:

You will **earn**:

Industry certifications including -

- ServSafe Food Handler
- ServSafe Allergen
- TIPS
- ServSafe Manager - As required by employer

As a SNAP E&T participant, you will **get**:

- A uniform and the books you'll need for class
- All of your certifications paid for
- Riptiks and/or gas cards if you don't have transportation, to make sure you can get to class
- Help finding and keeping a job that's right for you
- Case management



COURSE: Amos House Property Maintenance & Landscaping

This is a 11-week program that gives you classroom and hands-on experience in carpentry, maintenance and construction. The curriculum is based on the National Center for Construction Education and Research (NCCER).

DATES/HOURS:

Hours/week: 30

Total hours: 240

Participants must complete Workforce Essentials before enrolling in Amos House Building Trades

Contact Amos House at 401-272-0220 for class information.

ELIGIBILITY:

You can **enroll** in Building Trades Training if:

- You are willing to work
- You have 9th grade reading and math skills (you will be tested) exceptions may be made
- You are able to lift things, stand, bend, climb and carry materials (up to 50 lbs)
- You can follow verbal and written instructions
- You are willing to take random drug tests

SKILLS:

You will **learn**:

- Building maintenance
- Landscaping
- Painting
- Dry Wall
- Flooring

And, to make sure you are **ready for work**, you will **learn**:

- How to be your best on the job
- How to handle life challenges that can get in the way of work
- How to manage your money so that you can become financially stable

CERTIFICATIONS/BENEFITS:

You will **earn**:

Industry certifications including -

- OSHA 10 or OSHA 30
- 8-hour Lead Renovator/Remodeler
- CPR/AED

As a SNAP E&T participant you will **get**:

- Riptiks If you don't have transportation, to make sure you can get to class
- A uniform and the books you'll need for class
- All your certifications paid for
- Help finding and keeping a job that's right for you!
- Continued support after you are employed
- Case management



COURSE: CDL

Students will attend a 4-week prep class which will include math and reading, test-taking strategies and industry-specific topics. After the student obtains a CDL permit, they will begin the driver training with the RI Teamsters.

DATES/HOURS:

Hours/week: 30

Total hours: 352

Participants must complete Workforce Essentials before enrolling in Amos House CDL

Contact Amos House at 401-272-0220 for class information.

ELIGIBILITY:

You can **enroll** in CDL if:

- You want to learn to drive a tractor trailer
- You have a clean driving record of at least 2 years
- You have the ability to pass DOT physical test
- You have the ability to pass DOT drug test

SKILLS:

You will **learn**:

- Contextualized math and literacy
- Test taking strategies
- Industry-specific terms and prepare to take the CDL test

CERTIFICATIONS/BENEFITS:

You will **earn**:

- Commercial Driver's Permit
- Commercial Driver's License

As a SNAP E&T participant you will **get**:

- An assessment of your skills and employment goals
- Case management
- Career coaching
- Access to financial coaching
- Job placement assistance
- Riptiks and/or gas cards if you don't have transportation to make sure you can get to class

Amos House (continued)



COURSE: Customer Service

Customer service students will receive call center basics, and sales that will prepare you for a wide variety of positions within the retail, customer service, call center and hospitality industries

DATES/HOURS:

Hours/week: 20

Total hours: 80

Participants must complete Workforce Essentials before enrolling in Amos House Customer Service

Contact Amos House at 401-272-0220 for class information.

ELIGIBILITY:

You can **enroll** in Customer Service if:

- You want to work in the customer service field

SKILLS:

You will **learn**:

- Customer service skills
- Call center basics
- What the center work environment is like
- How to communicate clearly
- How to manage your stress
- How to display the right attitude
- How to appropriately handle customer challenges and complaints
- How to address customer and prospect needs
- How the sales process works
- Strategies to generate and close sales
- Understanding the call center work environment
- Appropriate techniques for greetings, closings, holds, transfers and call backs
- How to control voice tone to boost effective call center communication

CERTIFICATIONS/BENEFITS:

You will **earn**:

- Northstar Digital Literacy (Microsoft Office Certification)

As a SNAP E&T participant you will **get**:

- An assessment of your skills and employment goals
- Case management
- Career coaching
- Access to financial coaching
- Job placement assistance
- Riptiks and/or gas cards if you don't have transportation to make sure you can get to class



COURSE: Job Retention

Participants that have successfully completed a vocational training and/or Job Search and have gotten a job will be placed in Job Retention. Each participant will receive help with transportation, meet with a financial coach and an employment coach to help them manage their money and keep their job.

DATES/HOURS:

10/1/24 – 9/30/25

Total hours:

1-4 per month

ELIGIBILITY:

You can **enroll** in Job Retention at Amos House if you:

- Successfully complete a vocational training or Job Search

SKILLS:

You will **learn**:

- Conflict resolution in the workplace
- Managing your money
- Career coaching

CERTIFICATIONS/BENEFITS:

As a SNAP E&T participant, you will **get**:

- Monthly meetings with your employment and financial coaches
- Help with transportation to be sure you can get to work



COURSE: Job Search

If you want to find a job or get a better job, you can get job coaching and other services through Amos House's Financial Opportunity Center.

DATES/HOURS:

This class does not have a start or end date. You can get help finding a job and use the available services when you are ready and at your own pace.

Total hours: Varies

ELIGIBILITY:

You can **enroll** in Job Search at Amos House if you:

- Are willing to work!
- Are a guest in Amos House's Transitional Program
- Actively looking for work
- Referred by DHS SNAP ET program

SKILLS:

You will **learn**:

- How to create a professional resume
- Interview skills and practice them
- Basic computer skills so you can fill out online job applications

During your weekly meetings with a Job Coach, you will:

- Contact employers for information about jobs
- Complete job applications
- Follow-up on applications you have already submitted
- Plan your action steps for the coming week

CERTIFICATIONS/BENEFITS:

As a SNAP E&T participant, you will **get**:

- An assessment of your skills and employment goals
- One-on-one time with a case manager
- Help planning your job and career goals and completing an employment plan
- Riptiks and/or gas cards if you don't have transportation, to make sure you can get to class



COURSE: Workforce Essentials

This 3-week training program provides training in work-preparation skills, including understanding employer expectations, resume development and interview skills, communication skills, conflict resolution, self-awareness, and professionalism. Students will develop individual learning plans based on their career goals and industry pathway.

DATES/HOURS:

Hours/week: 30

Total hours: 90

Participants must pre-register one week prior to start of class

Contact Amos House at 401-272-0220 for class information.

ELIGIBILITY:

You can **enroll** in Workforce Essentials if:

- You have an employment goal

SKILLS:

You will **learn**:

- Workforce Essentials:
- Contextualized math and literacy instruction.
- Digital literacy skills
- How to manage your money so that you can become more financially stable
- Understanding employer expectations
- Professionalism
- Work-readiness so you can succeed on the job

CERTIFICATIONS/BENEFITS:

You will **earn**:

- Northstar Digital Literacy (Microsoft Office Certification)

As a SNAP E&T participant you will **get**:

- An assessment of your skills and employment goals
- Case management
- Career coaching
- Access to financial coaching
- Job placement assistance
- Riptiks and/or gas cards if you don't have transportation to make sure you can get to class



COURSE: Afghan Women's Entrepreneurship Program

This program, reserved for recently arrived Afghan women, is guided by a broad set of goals: build trust, decrease isolation, and develop social capital while creating pathways to participation in the American economic systems through employment or entrepreneurship.

DATES/HOURS:

Hours/week: 4

Total hours: 48

Contact Beautiful Day at 401-489-3022 for class information.

ELIGIBILITY:

You can **enroll** if:

- You are an Afghan woman, aged 18 or older

SKILLS:

You will **learn**:

- Budgeting
- Managing Money
- Customer Service
- Marketing
- Food Safety
- Work Readiness skills
- Developing and testing products
- Commercial kitchen skills



COURSE: Refugee Adult Job Training Program

Beautiful Day's Refugee Adult Job Training Program provides job training and readiness skills to refugees recently resettled in Rhode Island who need extra support before they are ready to succeed in permanent jobs. Our trainees improve their English, gain exposure to American work culture, and grow in confidence as they work in our kitchen producing and packaging our gourmet granolas, coffees and hummus and selling them in farmers markets.

DATES/HOURS:

Hours/week: 25

Total hours: 300

Contact Beautiful Day at 401-489-3022 for class information.

ELIGIBILITY:

You can **enroll** if:

- You are Ready to Work
- Refugee living in Rhode Island

SKILLS:

You will **learn**:

- Job Readiness Skills, Food Safety

CERTIFICATIONS/BENEFITS:

As a SNAP E&T Participant you will **get**:

- Ongoing case management
- Potential: Serve Safe Food Handler Certification



COURSE: Certified Nursing Assistant

Lecture: This course helps develop the technical skills, compassion, communication, and critical thinking skills necessary to function effectively in a health care setting. A humanistic approach to caregiving is a theme during lecture to ensure students practice this approach throughout their career.

Skill Lab: Students will learn the 23 skills necessary to take the National Nursing Assistant Assessment Program (NNAAP) Examination. Students will receive in-person instruction in a nursing lab to prepare for the skills evaluation portion of the NNAAP examination.

Clinical: Students will work in a real health care-setting, supervised by a CCRI CNA instructor that is a registered nurse, by applying the knowledge gained through lectures and skill labs acting as a Nursing Assistant.

Successful completion of each component of the CNA training program positions the student to receive a 120 temporary CNA license through Rhode Island Department of Health and the opportunity to sit for the NNAAP Examination within a year of class completion date.

DATES/HOURS:

Classes take place at the Lincoln campus.

Class is a combination of remote classroom learning with hands-on technical skills.

Hours/week: 20

Total hours of training: 240

Preregistration required: Yes – 6 weeks before start of class

Orientation required: Yes – 4 weeks before start of class

Contact CCRI at 401-655-4185 for class information.

ELIGIBILITY:

You can **enroll** if:

- High School Credential
- You pass English literacy test
- Pass a background check

SKILLS:

You will **learn**:

- You pass English literacy test
- Diet and Nutrition
- Safety and Infection Control
- Assisting Patients with Daily Activities
- Techniques for Feeding Patients
- Basic Life Support Cardiopulmonary Resuscitation (CPR) and First Aid
- Correct Procedures on Moving and Adjusting Patients
- Anatomy and Physiology
- Patient Documentation and Recording
- Communication Skills
- Proper Hygiene
- Taking Vital Signs
- Medical Ethics and Terminology

CERTIFICATIONS/BENEFITS:

You will **earn**:

- American Heart Association BLS/CPR Certification
- Certified Nursing Assistant Training Program Certificate
- 120 Day Temporary CNA State License
- Eligibility for RI Nursing Assistant licensing examination

As a SNAP E&T participant you will **get**:

- Help paying for childcare while you are enrolled (if you qualify)
- All of your training certificates paid
- A uniform if your new job requires it
- If you qualify, Riptiks and/or gas cards if you don't have transportation to make sure you can get to class

In addition to training you will **get** wrap around supports:

- Employment Coaching with Recruiter
- Case Management
- Help getting all of the income supports you qualify



COURSE: GED

Students work at their own pace to develop their skills in literacy, math, science and social studies to prepare for the GED exam.

<p>DATES/HOURS:</p> <p>Classes take place at the Providence campus.</p> <p>Hours/week: 17</p> <p>Total hours: 136</p> <p><i>Contact CCRI at 401-455-6140</i></p>	<p>ELIGIBILITY:</p> <p>You can enroll in GED if:</p> <ul style="list-style-type: none">• Must be at least 18 years old• Not have High School Diploma	<p>SKILLS:</p> <p>Work on skills in the areas of:</p> <ul style="list-style-type: none">• Literacy• Math• Science• Social Studies	<p>CERTIFICATIONS/BENEFITS:</p> <p>Certification:</p> <ul style="list-style-type: none">• GED <p>Benefits:</p> <ul style="list-style-type: none">• Transportation Assistance• Books
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COURSE: Job Retention

Once you get a job, CCF's Career Counselor will help you keep it!

DATES/HOURS:

You'll start depending on when you get a job.

Total hours: Varies

ELIGIBILITY:

You can **enroll** in Job Retention if:

- You complete one of the trainings
- You find a job as a result of your training

SKILLS:

You will **learn**:

- About wage increases and promotions that might be available to you
- Ways to address any personal and financial barriers that you may have while in your new job
- How to manage your money so that you can become more financially stable

CERTIFICATIONS/BENEFITS:

As a SNAP E&T participant, you will **get**:

- Job coaching
- Career pathway planning
- Support from a case manager
- RIPTIKS and/or gas cards if you don't have transportation to make sure you can get to work



COURSE: Vocational Training

Students will learn about banking, customer service, sales and contact center roles to help them decide on a career path.

DATES/HOURS:

Hours/week: 35

Total hours: 280

Contact CCF at 401-766-3384 for class information.

ELIGIBILITY:

You can **enroll** if:

- You are ready and willing to learn!

SKILLS:

You will **learn**:

- Industry information
- Resume Writing
- Interview Skills
- How to look for a job

CERTIFICATIONS/BENEFITS:

You will **earn**:

- Certificate of Completion from NRI Career Academy
- Northstar Digital Literacy Certificate
- Certificates from CCRI and Roger Williams University

As a SNAP E&T participant, you will **get**:

- A thorough assessment of your job skills and interests
- Ongoing help from a case manager
- Career counseling
- Riptiks and/or gas cards if you don't have transportation to make sure you can get to class

Connecting for Children and Families *(continued)*



COURSE: Workforce Readiness

CCF's Workforce Readiness. Program offers instruction in the soft skills, digital skills and other skills needed to be successful at work!

DATES/HOURS:

Hours/week: 35

Total hours: 140

Contact CCF at 401-766-3384 for class information.

ELIGIBILITY:

You can **enroll** in Work Readiness if:

- You are ready and willing to learn!

SKILLS:

You will **learn**:

- Math and reading through online courses
- The skills you'll need to be your best on the job
- What business writing is and how to do it
- How to write a resume
- Interviewing skills
- How to manage your money so that you can become more financially stable

CERTIFICATIONS/BENEFITS:

You will **earn**:

- Certificate of Completion from Northern RI Career Academy

As a SNAP E&T participant, you will **get**:

- A thorough assessment of your job skills and interests
- Ongoing help from a case manager
- Career counseling
- Riptiks and/or gas cards if you don't have transportation to make sure you can get to class



COURSE: Workforce Services

Individual and small group support in resume writing, cover letters, interview skills, budgeting, credit scores, job search, goal setting and networking.

DATES/HOURS:

Hours/week: 5

Total hours: 20

Contact CCF at 401-766-3384 for class information.

ELIGIBILITY:

You can **enroll** if:

- You are ready and willing to learn!

SKILLS:

You will **learn**:

- Resume Writing
- Interview Skills
- Budgeting
- Credit Scores
- Goal Setting
- Networking
- How to look for a job

CERTIFICATIONS/BENEFITS:

As a SNAP E&T participant, you will **get**:

- A thorough assessment of your job skills and interests
- Ongoing help from a case manager
- Career counseling
- Riptiks and/or gas cards if you don't have transportation to make sure you can get to class



COURSE: Job Search

Each participant meets with an Employment Specialist to design a program based on individual needs and goals.

DATES/HOURS:

Open enrollment for this program takes place every two weeks between:

10/1/24 – 9/30/25

Total hours: Varies depending on each person's progress.

Participants must pre-register one week prior to training.

ELIGIBILITY:

Prerequisite: You can **enroll** in Job Search if:

- You are ready to work

SKILLS:

You will **learn**:

- Career Awareness
- Resume writing
- Interviewing Skills
- Networking
- Applying for jobs online
- Stress Management

CERTIFICATIONS/BENEFITS:

As a SNAP E&T participant, you will **get**:

- Riptiks and/or gas card if you don't have transportation to make sure you can get to class.
- Case management



COURSE: Learning Center Adult Education

One-on-one and small group instruction at The Learning Center helps you meet your educational goals.

You have **two choices**:

- Adult Basic Education
- Preparing for a Job Training

DATES/HOURS:

Open enrollment for this program takes place every two weeks between:

10/1/24 – 9/30/25

Total hours: Varies depending on each person's progress.

Participants must pre-register one week prior to training.

ELIGIBILITY:

You can **enroll** in the Learning Center if:

- You are willing and ready to learn!

SKILLS:

You will **learn**:

In Adult Basic Education (ABE)

- Computer skills
- How to build your reading, writing and math skills
- Prepare to study for a High School credential

In Preparing for Job Training

- Computer skills
- A variety of skills you'll need to enroll in a job training program

CERTIFICATIONS/BENEFITS:

As a SNAP E&T participant, you will **get**:

- Riptiks and/or gas card if you don't have transportation to make sure you can get to class.
- Case management



COURSE: Roads to Success Employment Program

Roads to Success Program is a job readiness program. First, you will meet with a Job Specialist to plan a program that fits your needs and goals. Then, you will get help as you carry out your employment plan.

DATES/HOURS:

Training does not have set dates. You will be able to use this service at your own pace.

Total hours: Vary

ELIGIBILITY:

You can **enroll** in this training if:

- You are ready and willing to find a job!

SKILLS:

You will **learn** (depending on the plan you develop and the topics you choose with the Job Specialist):

- Career awareness
- How to write a professional resume
- Effective interviewing skills
- How to network to let people know your skills and interests and that you are looking for work
- How to apply for jobs online
- Stress management

During **weekly meetings** you will:

- Complete job applications
- Follow-up on applications you've already sent in
- Contact potential employers
- Plan your steps for the next week!

CERTIFICATIONS/BENEFITS:

As a SNAP E&T participant, you will **get**:

- Riptiks and/or gas cards if you don't have transportation to make sure you can get to class
- Case management



COURSE: ESOL

Classes provide an opportunity to improve skills needed as workers, students, family members and citizens in Rhode Island and the US.

What classes you take at DIIRI depends on your needs, skill level and employment goals.

Your choices are:

English as a Second Language (ESL) so you can speak, read and write in English

DATES/HOURS:

Total hours: Varies

Participants must pre-register, complete a CASAS test and other assessment, and attend an orientation prior to starting training.

Contact Dorcas at 401-784-8602 for class information.

ELIGIBILITY:

You can **enroll** in Education and Training if:

- Beginning ESL classes – no requirements

SKILLS:

You will **learn**:

- How to use a computer to get you ready for the workforce
- Job counseling to help you connect with employers
- Career goal setting
- Resume writing
- Cover letter writing
- Reference letter writing
- How to interview
- How to be your best on the job

Plus, you will:

- Participate in job fairs
- Get help with your job search

CERTIFICATIONS/BENEFITS:

As a SNAP E&T participant, you will **get**:

- Riptiks if you don't have transportation to make sure you can get to class
- Help paying for childcare (if you qualify and can't get it through CCAP)
- Your testing, training certifications and registration fees paid
- All of your books and training materials free
- Case management



COURSE: Basic Education

Participants will receive case management, career counseling, transition planning and math tutoring

DATES/HOURS:

Total hours of training per week: 23

Total component hours: Varies

Contact Foster Forward at 401-438-3900 for class information.

ELIGIBILITY:

You can **enroll** in Basic Education if:

- Out of school youth ages 18 and older, or an emancipated minor with an Alternative Learning Agreement

SKILLS:

You will receive basic education support to assist with the GED Ready and GED tests.

CERTIFICATIONS/BENEFITS:

You can **earn**:

- GED

As a SNAP E&T participant, you will **get**:

- One-on-one case management
- Basic education support
- Riptiks and/or gas cards if you don't have transportation, to make sure you can get to class



COURSE: Job Retention

For participants enrolled in Works Wonders who get a job we will check in with you and your employer to give you real time feedback on your job performance. You will work with a job coach to learn workplace appropriate behavior and how to handle conflicts that may arise.

DATES/HOURS:

Begins when you get a job.

10/1/24 – 9/30/25

Total hours: Hours will vary depending on the individual's need over three months (90 days)

ELIGIBILITY:

You can **enroll** in Job Retention if:

- You are enrolled in the Works Wonder program and get a job
- You are a youth affected by foster care
- Ages 18-24

SKILLS:

You will **learn**:

- Appropriate workplace behavior
- How to handle conflicts in the workplace
- How to address issues that come up that may impact your job performance

CERTIFICATIONS/BENEFITS:

As a SNAP E&T participant, you will **get**:

- One-on-one job coaching to help you keep your job
- Riptiks and/or gas cards if you don't have transportation to make sure you can get to work
- Help paying for childcare while you are enrolled (if you qualify)
- Case management



COURSE: Job Search Training

Works Wonders™ is a career development and employment program that provides skills-based training, one-on-one career coaching, and paid work-based learning opportunities. You will work with an Employment Specialist to explore your career interests and then build an education and career plan. You will learn new skills and have the opportunity to practice them in a job setting.

DATES/HOURS:

Enrollment is monthly:

10/1/24 – 9/30/25

Total hours: Vary

ELIGIBILITY:

You can **enroll** in Job Search Training if:

- You are a youth affected by foster care
- Enrolled in Works Wonders
- Ages 18-24

SKILLS:

You will **learn**:

- How to develop short- and long-term goals
- Skills and strategies for self-advocacy
- How to write a professional resume
- How to search for jobs using internet search engines
- How to complete job applications and assessments
- Interview skills
- How to keep a job
- Skills to maintain professional relationships at work

CERTIFICATIONS/BENEFITS:

You will **earn**:

- Certificate of completion for Works Wonders training

As a SNAP E&T participant, you will **get**:

- An in-depth assessment of your career interests and skills
- Books
- Interview clothing
- Riptiks and/or gas cards if you don't have transportation to make sure you can get to class
- Help paying for childcare while you are enrolled (if you qualify)



COURSE: Certified Nursing Assistant (CNA)

Our 12-week CNA Training Program helps adults learn the skills and earn the certifications they need to get a job in healthcare facilities throughout RI. Certified Nursing Assistants are hired at a range of different places, such as hospitals, long-term care facilities, adult day centers and homecare agencies. These jobs have the potential for full-time employment and benefits, as well as advancement and increased wages with continued training and education. Training participants receive the following resources free of charge: Professional Career Instruction; First Aid/CPR Certificate; Career Coaching; Preparation for State Exam; Alzheimer's Certificate; Financial Coaching; Internship at Local Facility; Literacy and Math Practice; Case Management. Students gain an understanding of HIPAA, common medical conditions, nutrition, and safety. Classes combine work readiness with content areas in a contextualized approach to building skills. Part of our LISC "Bridge to Career Opportunities" program that integrates wrap-around supports (Case Management/Income Supports, Employment Counseling, and Financial Coaching) to help trainees increase financial stability, and basic education instruction to bridge the skills gap and promote success in career pathway attainment Follow up for 18 months after graduation, with full access to support services. 120-hour internship with an employer-partner.

DATES/HOURS:

Hours of training per week: 27.5

Total hours: 330

Participants must pre-register and attend an orientation four weeks prior to start of class.

Contact Genesis Center at 401-781-6110 for class information.

ELIGIBILITY:

You can **enroll** in CNA if:

- Secondary Reading Level
- Must pass a BCI
- Must be vaccinated against COVID-19

SKILLS:

You will **learn**:

- Anatomy and Physiology
- Diet and Nutrition
- Safety and Infection Control
- Medical Ethics and Terminology
- Patient Documentation and Reporting
- Communication Skills
- Assisting Patients with Daily Activities
- Techniques for Feeding Patients
- Cardiopulmonary Resuscitation (CPR) and First Aid
- Proper Hygiene
- Taking and Recording of Vital Signs
- Correct Procedures on Moving and Adjusting Patients

You will **also learn** work readiness skills like:

- Professional behavior
- Teamwork and collaboration
- Good communication
- And much more!

CERTIFICATIONS/BENEFITS:

You will **earn**:

- First Aid/CPR Certification
- Eligibility for RI Nursing Assistant licensing examination

As a SNAP E&T participant you will **get**:

- Help paying for childcare while you are enrolled (if you qualify)
- All of your training certificates paid
- Interview clothing so you can look your best!
- A uniform if your new job requires it
- If you qualify, Riptiks and/or gas cards if you don't have transportation to make sure you can get to class

In addition to training, you will **get** wrap around supports:

- Case Management
- Financial Coaching
- Employment Coaching
- Help getting all of the income supports you qualify
- A 40-hour internship with an employer
- Follow-up for 18 months, with full access to support services



COURSE: Culinary

Job training to prepare participants for employment as a Prep Cook, Line Cook, or Caterer. Trainees learn to prepare salads, stocks, soups & mother sauces; fabricate meat cuts; develop knife skills; interpret & convert recipes; identify & use kitchen equipment and ingredients; serve customers in a micro bakery/snack bar business; develop work readiness skills; and work in groups and alone to achieve personal & professional goals. Class is a "Bridge to Career Opportunities" program that includes wrap-around assistance (Case Management/Income Supports, Employment Counselor, and Financial Coach) to help participants improve financial stability and Basic Education instruction to bridge the skills gap and promote success in employment. Follow up for 18 months after graduation, with full access to support services. Five-week internships with an employer-partner.

DATES/HOURS:

Hours/week: 27.5

Total hours: 357.5

Participants must pre-register and attend an orientation three weeks prior to start of class.

Contact Genesis Center at 401-781-6110 for class information.

ELIGIBILITY:

You can **enroll** in Culinary Arts if:

- You read, write, speak and understand English
- Have a 5th grade reading level (you will be tested)
- Have the physical ability to perform culinary tasks

SKILLS:

You will **learn**:

- To prepare salads, stocks, soups & sauces
- How to cut meats
- How to use knives properly
- About recipes
- All about kitchen equipment
- All about ingredients
- How to handle customers in a snack bar business

You will **also learn** work readiness skills like:

- Professional behavior
- Teamwork and collaboration
- Good communication
- And much more!

CERTIFICATIONS/BENEFITS:

You will **earn**:

- ServSafe Manager Certificate
- AHA First Aid/CPR

As a SNAP E&T participant, you will **get**:

- Help paying for childcare while you are enrolled (if you qualify)
- All of your training certificates paid
- Interview clothing so you can look your best!
- A uniform if your new job requires it
- If you qualify, Riptiks and/or gas cards if you don't have transportation to make sure you can get to class

In addition, you will **get** wrap around supports:

- Case Management
- Financial Coaching
- Employment Coaching
- Help getting all of the income supports you qualify
- A five-week internship with an employer
- Follow-up for 18 months, with full access to support services



COURSE: Dental Assistant

18-week training program helps adults learn the skills and earn the certifications needed to get a job in Rhode Island.

DATES/HOURS:

Hours/week: 27.5

Total hours: 495

Participants must pre-register and attend an orientation four weeks prior to start of class.

Contact Genesis Center at 401-781-6110 for class information.

ELIGIBILITY:

You can **enroll** in Dental Assistant at Genesis if:

- You have a high school credential and can read at a Secondary level
- Must pass a BCI
- Must be vaccinated against COVID-19

SKILLS:

You will **learn**:

- First Aid/CPR
- Radiology
- Dental Anatomy
- Sanitation and Safety
- Dental Procedures
- HIPPA regulations
- Financial Literacy

CERTIFICATIONS/BENEFITS:

You will **earn**:

- First/CPR Certificate
- Dental Radiology Certification from Boston University

As a SNAP E&T participant, you will **get**:

- Childcare co-pays while you are enrolled (if you qualify)
- All of your, books, materials and training certificates paid
- Riptiks and/or gas cards if you don't have transportation to make sure you can get to class



COURSE: Digital Literacy/HSE/GED

The HSE/GED is a competency-based program that provides participants with an adult high school diploma through completion of a program model that permits participants to complete the program at their own speed. Participants who complete the program earn a state and nationally recognized high school diploma that can help them qualify for better employment opportunities and postsecondary education/training. This course uses Northstar digital literacy training modules and assessments, as well as individualized, student-responsive training developed by teachers, to meet students where they are in their beginning digital literacy and guide them to mastery of the digital skills needed to successfully search for, enter, and retain employment and complete more advanced job trainings.

<p>DATES/HOURS:</p> <p>Hours/week: 15</p> <p>Total hours: 120</p> <p>Participants must pre-register and attend an orientation three weeks prior to start of class.</p> <p>Contact Genesis Center at 401-781-6110 for class information.</p>	<p>ELIGIBILITY:</p> <p>You can enroll in GED at Genesis if:</p> <ul style="list-style-type: none">• You have a reading score of 232 and a math score of 218• You will be tested	<p>SKILLS:</p> <p>You will learn:</p> <ul style="list-style-type: none">• Reading, writing, math and workforce readiness skills in these:<ul style="list-style-type: none">• Cultural Literacy• Health Literacy• Civic Literacy• Consumer Awareness• Financial Literacy• 21st Century Workplace• Geography and History• Science• Basic computer skills• Internet Basics• Keyboarding• MS Word• MS Excel• PowerPoint	<p>CERTIFICATIONS/BENEFITS:</p> <p>You will earn:</p> <ul style="list-style-type: none">• State and nationally recognized high school diploma or GED• Northstar Digital Literacy Certificate <p>As a SNAP E&T participant, you will get:</p> <ul style="list-style-type: none">• Childcare co-pays while you are enrolled (if you qualify)• All of your, books, materials and training certificates paid• Riptiks and/or gas cards if you don't have transportation to make sure you can get to class
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Genesis Center (continued)



COURSE: English for Speakers of Other Languages (ESOL)

English for Speakers of Other Languages, with integrated work readiness & financial literacy components, provides a wide range of scheduling so that participants can attend classes in the morning, afternoon or evening. More than 50% of our participants achieve and educational functioning level completion every year, which indicates an educational increase of up to 2-3 grade levels. Increased English proficiency prepares learners to obtain and retain employment. Supports assist learners in transitioning into employment, job training, or postsecondary education.

DATES/HOURS:

Hours/week: 12.5

Total hours: 150

Participants must pre-register and attend an orientation four weeks prior to start of class.

Contact Genesis Center at 401-781-6110 for class information.

ELIGIBILITY:

You can **enroll** in ESOL at Genesis if:

- You are an adult who wants to learn to speak English, beginner through advanced, so that you can reach your employment goals

SKILLS:

You will **learn**:

- Speaking, listening, reading and writing
- Grammar
- Pronunciation
- Work Readiness Skills
- Career Exploration
- Life Skills
- How to manage money so that you can become more financially stable

CERTIFICATIONS/BENEFITS:

You will **earn**:

- Northstar Digital Literacy

As a SNAP E&T participant, you will **get**:

- All of your training certificates paid
- Riptiks and/or gas cards if you don't have transportation to make sure you can get to class
- Case management
- Interview clothing so you can look your best!



COURSE: Foreign Trained Educators

Our 12- week training will help individuals who were teachers in their home countries get their degrees and qualifications validated to work as either adult education or K-12 teachers in Rhode Island. Services will include contextualized ESOL instruction, case management and help navigating through the process of becoming a credentialed teacher in RI.

DATES/HOURS:

Dates subject to change, please contact Genesis Center to verify.

Hours per week: 27.5

Total hours: 330

Contact Genesis Center at 401-781-6110 for class information.

ELIGIBILITY:

Prerequisite: Degree from Foreign University in teaching or related field and/or prior teaching experience in a foreign country

SKILLS:

You will **learn**:

- Contextualized ESOL

CERTIFICATIONS/BENEFITS:

You will **earn**:

- Validation of foreign degree and/or teaching credentials

As a SNAP E&T participant you will **get**:

- Childcare co-pays while you are enrolled (if you qualify)
- All of your, books, materials and training certificates paid
- Riptiks and/or gas cards if you don't have transportation to make sure you can get to class



COURSE: Job Retention
Genesis Center will support recently employed students through with monthly check-in and income supports. When Genesis connects with a client, they will provide support and coaching to support their personal and financial goals. Genesis can also assist with supports such as clothing, transportation assistance, and others.

DATES/HOURS: 10/1/24 – 9/30/25 Hours per week: Varies Total hours: Varies	ELIGIBILITY: <ul style="list-style-type: none">● Be a recently employed SNAP E&T student	SKILLS: <p>You will learn:</p> <ul style="list-style-type: none">● Appropriate workplace behavior● How to handle conflicts in the workplace● How to address issues that come up that may impact your job performance	CERTIFICATIONS/BENEFITS: <p>As a SNAP E&T participant, you will get:</p> <ul style="list-style-type: none">● Help paying for childcare while you are enrolled (if you qualify)● All of your training certificates paid● Interview clothing so you can look your best!● A uniform if your new job requires it● If you qualify, Riptiks and/or gas cards if you have transportation to make sure you can get to class
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COURSE: Medical Assistant

Job training prepares participants for employment as a Medical Assistant or Medical Receptionist in an office or related facility. Participants learn medical terminology, measuring vital signs, recording patient weight and height, using technical equipment, office skills, technology/data entry, and electronic medical records; course material includes hygiene procedures, patient rights, legal & ethical issues, customer service, work readiness, team building & conflict resolution. Part of our LISC "Bridge to Career Opportunities" program that integrates wrap-around supports (Case Management/Income Supports, Employment Counseling, and Financial Coaching) to help trainees increase financial stability, and basic education instruction to bridge the skills gap and promote success in career pathway attainment. Six-week internships with an employer-partner.

DATES/HOURS:

Hours/week: 27.5

Total hours: 605

Participants must pre-register and attend an orientation four weeks prior to start of class.

Contact Genesis Center at 401-781-6110 for class information.

ELIGIBILITY:

You can **enroll** in this training if:

- You have a High School credential
- You can read at a secondary-level
- You know basic technology
- You can pass a criminal history check

SKILLS:

You will **learn**:

- Medical terminology
- How to use medical equipment
- Hygiene procedures
- Taking vitals such as blood pressure
- Measuring patient height/weight
- Patient Rights

You will **also learn** skills like:

- Customer Service
- Team building and conflict resolution
- Office skills
- Technology and data entry

CERTIFICATIONS/BENEFITS:

You will **earn**:

- AHA First Aid/CPR certification
- Blood borne Pathogens certification
- Basic Life Support certifications

As a SNAP E&T participant you will **get**:

- Help paying for childcare while you are enrolled (if you qualify)
- All of your training certificates paid
- Interview clothing so you can look your best!
- A uniform if your new job requires it
- If you qualify, Riptiks and/or gas cards if you don't have transportation to make sure you can get to class

In addition, you will **get** wrap around supports like:

- Case management
- Financial coaching
- Employment coaching
- Help accessing all of the benefits you qualify for
- Basic education if you need it to succeed
- Six-week internship with an employer partner



COURSE: Pharmacy Tech

Pharmacy Tech training equips participants with the basics to secure jobs in a range of entry-level health care settings, including acute care, long-term care, in-home care, and pharmacy. Classes combine work readiness with content areas, including: An Introduction to the Health Care Industry, Communication Skills, Food and Nutrition, Customer Service, Body Systems and Body Mechanics, Infection Control/Fire Safety and Injury Prevention, Human Rights, systems of measurement, HIPAA, and Housework. Program focus shifts to meet the training needs of applicants and hiring needs of employers. Part of our LISC "Bridge to Career Opportunities" program that integrates wrap-around supports (Case Management/Income Supports, Employment Counseling, and Financial Coaching) to help trainees increase financial stability, and basic education instruction to bridge the skills gap and promote success in career pathway attainment. Follow up for 18 months after graduation, with full access to support services. 60-hour internships with an employer-partner.

DATES/HOURS:

Hours/week: 27.5

Total hours: 275

Participants must pre-register and attend an orientation three weeks prior to start of class.

Contact Genesis Center at 401-781-6110 for class information.

ELIGIBILITY:

You can **enroll** in Pharmacy Technician if:

- Your education level is adult basic intermediate and above
- You have a high school diploma or GED
- Must pass a BCI
- Must be vaccinated against COVID-19

SKILLS:

You will **learn**:

- Basic Human Needs
- Food and Nutrition
- Body Systems and Mechanics
- Infection Control
- Fire Safety and Injury Prevention
- Housework
- HIPAA

You will **also learn** work readiness skills like:

- Professional behavior
- Teamwork and collaboration
- Good communication
- And much more!

CERTIFICATIONS/BENEFITS:

You will **earn**:

- AHA First Aid/CPR
- Pharmacy Technician classes include CVS learning module completion
- Pharmacy Technician 1 license

As a SNAP E&T participant, you will **get**:

- Help paying for childcare while you are enrolled (if you qualify)
- All of your training certificates paid
- Interview clothing so you can look your best!
- A uniform if your new job requires it
- If you qualify, Riptiks and/or gas cards if you don't have transportation to make sure you can get to class

In addition, you will **get** wrap around supports:

- Case management
- Financial coaching
- Employment coaching
- Help accessing all of the benefits you qualify for
- Follow up for 18 months after graduation, with full access to support services
- 60-hour internship with an employer partner



COURSE: Careers in Manufacturing - Fast Track CNC

Students learn Computer Numerical Control (CNC) machine and Set-Up/Operator skills. Students will learn to read blueprints, understand the objectives, complete complex set-ups, operate CNC machines, use standard machine tools, and perform quality assurance inspections.

DATES/HOURS:

Open Enrollment 10/1/24 – 9/30/25

Hours/week: 25

Total hours: 500

Orientation session prior to start of class

ELIGIBILITY:

Prerequisite:

- Minimum 5th grade level math and reading on a CASAS assessment
- Social Security #
- Government Issued Photo ID
- Must be at least 18 years old
- Eligible to work in the United States

SKILLS:

You will learn:

- Read and interpret blueprints
- Complete complex machine set ups
- Operate CNC machines
- Identify and understand the objectives of numerical control
- Operate related machinery
- Understand basic programming
- Perform quality control assurance inspections

CERTIFICATIONS/BENEFITS:

Certifications:

- OSHA 10
- NIMS CNC Milling: Program, Set-Up and Operator
- NIMS CNC Turning: Program, Set-Up and Operator
- CMfgA (optional certificate)

Benefits:

- Financial Coaching
- Employment Coaching
- Job Placement Assistance
- Transportation Assistance so you can get to class!



COURSE: Basic Employment Program

The Basic Employment Program at OpenDoors is a six-session individualized job coaching program that is arranged to meet your needs and schedule

DATES/HOURS:

10/1/24 – 9/30/25

(Open enrollment for this program takes place daily.)

Hours/week: 3

Total hours: 12

Participants must pre-register at least one day prior to start of class.

ELIGIBILITY:

You can **enroll** in the Basic Employment Program if:

- You are ready and willing to find a job!
- Formerly incarcerated

SKILLS:

You will **learn**:

- How to write a great resume
- How to prepare for an interview
- How to look and act during an interview
- Common interview questions
- How to talk about your criminal record and incarceration during an interview
- How to address things like gaps in work and getting fired in your work history
- Basic computer skills needed to search for jobs online and fill out applications
- Basic computer emailing
- How to avoid employment scams like those on Craigslist
- Using netWORKri.org and EmployRI.org
- How to fill out paper applications and what to say about the question on applications about your criminal record

CERTIFICATIONS/BENEFITS:

As a SNAP E&T participant you will **get**:

- Monthly RIPTA passes if you don't have transportation to make sure you can get to class



COURSE: Job Retention Services

Job Retention provides continuing case management to help you keep your job. Scheduling will be flexible, so it does not conflict with your work hours. If you are having difficulties at work, your case manager can meet with you and your employer to help come up with a plan to address them.

DATES/HOURS:

10/1/24 – 9/30/25

Total hours: Varies over a six-month (180 day) period

ELIGIBILITY:

You can **enroll** in Job Retention if:

- You get a job while attending the Basic Employment Program or Job Search Program
- You show you are committed by attending two case management sessions

SKILLS:

You will **learn**:

- Proper workplace etiquette
- Conflict resolution
- Budgeting
- Career planning and advancement
- How to stabilize your employment
- Basic money management and budgeting so that you can begin to work on becoming more financially stable

CERTIFICATIONS/BENEFITS:

As a SNAP E&T participant you will **get**:

- Weekly meetings with a case manager for your first 90 days on the job
- Monthly RIPTA passes if you don't have transportation to make sure you can get to work



COURSE: Supervised Job Search
During Job Search, you will meet one-on-one with a case manager at least once a week for an hour. Three times a week you will conduct a Supervised Job Search at OpenDoors.

DATES/HOURS: 10/1/24 – 9/30/25 (Open enrollment for this program takes place every two weeks.) Total hours: Varies per client	ELIGIBILITY: You can enroll in the Job Search Program: <ul style="list-style-type: none">• You have completed the Basic Employment Program• If you have trouble finding, getting, or keeping a job because of a past charge or incarceration	SKILLS: You will learn : <ul style="list-style-type: none">• How to search for employment• How to complete an application• How to discuss your record with potential employers• Interviewing skills	CERTIFICATIONS/BENEFITS: As a SNAP E&T participant you will get : <ul style="list-style-type: none">• Monthly RIPTA passes if you don't have transportation to make sure you can get to class
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COURSE: Digital Literacy

Classes help adults achieve basic computer skills.

DATES/HOURS:

Hours/week: 5

Total hours: 185

Contact Providence Public Library for class information.

ELIGIBILITY:

You can **enroll** in Digital Literacy if:

- You need to increase your technology skills
- You complete CASAS Reading Intake Pre-Test
- You complete Northstar Assessment (All Levels Accepted)

SKILLS:

You will **learn**:

- Basic Computer skills
- Internet
- Microsoft Word
- Microsoft Excel
- PowerPoint

CERTIFICATIONS/BENEFITS:

You will **earn**:

- Northstar Digital Literacy Certificate

As a SNAP E&T participant you will **get**:

- Wrap around supports including:
 - Case management
 - Riptiks and/or gas cards if you don't have transportation to make sure you can get to class



COURSE: English as a Second Language

Students receive instruction and practice in the areas of reading, writing, listening, and speaking at the beginner, intermediate, or advanced level.

DATES/HOURS:

Hours/week: 6

Total hours: 222

Contact Providence Public Library for class information.

ELIGIBILITY:

You can **enroll** in ESL if:

- You do not speak, read or write English fluently
- You complete CASAS Reading Intake Pre-Test (all levels accepted)

SKILLS:

You will **learn**:

- Reading
- Writing
- Listening
- Speaking
- Communication skills
- Workplace skills
- Academic skills

CERTIFICATIONS/BENEFITS:

As a SNAP E&T participant you will **get**:

- Wrap around supports including:
 - Case management
 - Riptiks and/or gas cards if you don't have transportation to make sure you can get to class



COURSE: Microsoft Excel for Careers

Microsoft Excel for Certification Pathways for English Language Learners is a rigorous advanced-level Excel course. Students will receive 6 hours of instruction each week during 36 class sessions: 2 hours of online technical training, 2 hours of in-person contextualized English Language instruction, and 2 hours of in-person hands-on practice in workforce preparation.

Upon completion of the course, students will increase their English Language Acquisition skills, improve their workforce preparation skills, and earn a Microsoft Office Specialist certification in Excel. Graduates who are interested in immediate employment will work with a PPL Career Navigator for assistance including creating a resume, applying to jobs, and practicing for an interview.

DATES/HOURS:

Hours per week: 8

Total hours: 96

Contact Providence Public Library for class information.

ELIGIBILITY:

Prerequisite: You Must be an advanced English Language Learner (Minimum CASAS Life and Work Readiness Score of 191)

SKILLS:

You will **learn**:

- Contextualized English, Microsoft Excel, information use, communication skills, interpersonal skills

CERTIFICATIONS/BENEFITS:

You will **earn**:

- Microsoft Office Specialist certification in Excel

As a SNAP E&T participant you will **get**:

- Riptiks and/or gas cards if you don't have transportation to make sure you can get to class
- Wrap around supports including:
 - Case management



COURSE: Microsoft Excel for Career Pathways for English Language Learners

Microsoft Excel for Career Pathways for English Language Learners is a rigorous Introduction to Excel course. Students will receive 6 hours of instruction each week during 36 class sessions: 2 hours of online technical training, 2 hours of in-person ESOL instruction and 2 hours of in-person hands-on practice.

DATES/HOURS:

Hours per week: 8

Total hours: 88

Contact Providence Public Library for class information.

ELIGIBILITY:

Prerequisite: You Must be a high beginner/low intermediate English Language Learners (minimum CASAS Life and Work Reading score of 221)

SKILLS:

You will **learn**:

- Contextualized English, Microsoft Excel, information use, communication skills, interpersonal skills

CERTIFICATIONS/BENEFITS:

You will **earn**:

- Northstar certification in MS Excel

As a SNAP E&T participant you will **get**:

- Riptiks and/or gas cards if you don't have transportation to make sure you can get to class
- Wrap around supports including:
 - Case management



COURSE: Microsoft Excel for Professional Pathways for English Language Learners

Microsoft Excel for Professional Pathways for English Language Learners is a rigorous intermediate-level Excel course. Students will receive 6 hours of instruction each week during 30 class sessions: 2 hours of online technical training, 2 hours of in-person contextualized English Language instruction, and 2 hours of in-person hands-on practice in workforce preparation. Upon completion of the course, students will increase their English Language Acquisition skills, improve their workforce preparation skills, and improve their technical skills with Microsoft Excel.

<p>DATES/HOURS:</p> <p>Hours per week: 8</p> <p>Total hours: 80</p> <p><i>Contact Providence Public Library for class information.</i></p>	<p>ELIGIBILITY:</p> <p>Prerequisite: You Must be an intermediate/high intermediate English Language Learner (minimum CASAS Life and Work Reading score of 191), must demonstrate basic proficiency of spreadsheets by passing the Northstar assessment for Microsoft Excel</p>	<p>SKILLS:</p> <p>You will learn:</p> <ul style="list-style-type: none">• Contextualized English• Advanced Microsoft Excel• information use• communication skills• interpersonal skills• critical thinking skills• self-management skills• Understanding systems	<p>CERTIFICATIONS/BENEFITS:</p> <p>As a SNAP E&T participant you will get:</p> <ul style="list-style-type: none">• Riptiks and/or gas cards if you don't have transportation to make sure you can get to class and your internship• Wrap around supports including:<ul style="list-style-type: none">• Case management
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COURSE: English for Speakers of Other Languages

The ESOL program at the Refugee Dream Center focuses on achieving self-sufficiency and improving employment prospects by equipping students with functional English language and basic computer skills. Each class is 2 hours long and held weekly. The ESOL program is divided into three sessions based on participants' levels of English proficiency: "Low-beginner," "Mid-beginner," and "High-beginner."

<p>DATES/HOURS:</p> <p>Hours/week: 4</p> <p>Total hours: 208</p> <p><i>Contact Refugee Dream Center at 401-300-0544 for class information.</i></p>	<p>ELIGIBILITY:</p> <p>You can enroll if:</p> <ul style="list-style-type: none">• You want to learn to speak, read and write English	<p>SKILLS:</p> <p>You will learn:</p> <ul style="list-style-type: none">• English language skills• Basic computer skills	<p>CERTIFICATIONS/BENEFITS:</p> <p>As a SNAP E&T participant you will get:</p> <ul style="list-style-type: none">• Ongoing help from a case manager• Test/Certification fess paid for• Class materials and book• Riptiks and/or gas cards if you don't have transportation to make sure you can get to class
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COURSE: Adult Education, Morning and Evening

RIRAL offers in person and on-line courses in reading, writing, math and computer skills needed to prepare for the NEDP or GED. In person classes are located in Woonsocket.

DATES/HOURS:

10/1/24 – 9/30/25

Hours/week: 16

Total hours: 720

Participants must pre-register and attend an orientation at least three weeks prior to start of class.

ELIGIBILITY:

You can **enroll** in this program if you:

- 18 years and older
- 16 & 17 year olds must be emancipated minors and not enrolled in public school
- Low levels of literacy

SKILLS:

You will **learn**:

- Reading
- Writing
- Math
- GED & NEDP Preparation
- Digital Literacy skills

CERTIFICATIONS/BENEFITS:

You will **earn**:

- Northstar Digital Literacy certification

As a SNAP E&T participant you will **get**:

- The books you'll need for class
- Any certifications paid for
- Ongoing case management
- Career counseling



COURSE: English for Speakers of Other Languages (ESOL), Morning and Evening

RIRAL offers in person and on-line courses for English Language learners in reading, writing, listening, speaking and computer skills necessary to enter into a training program, enter NEDP or GED preparation, or find employment. In person classes are located in Woonsocket.

DATES/HOURS:

10/1/24 – 9/30/25

Hours/week: 8

Total hours: 360

Participants must pre-register and attend an orientation at least three weeks prior to start of class.

ELIGIBILITY:

You can **enroll** in this program if you:

- 18 years and older
- 16 & 17 year olds must be emancipated minors and not enrolled in public school
- Low levels of literacy

SKILLS:

You will **learn**:

- Reading
- Writing
- Listening
- Speaking
- Digital Literacy skills

CERTIFICATIONS/BENEFITS:

You will **earn**:

- Northstar Digital Literacy certification

As a SNAP E&T participant you will **get**:

- The books you'll need for class and certifications paid for
- Ongoing case management and career counseling

Turning Around Ministries Florence Gray Center, 1 York Street, Newport (401) 846-8264



COURSE: Job Retention

Upon completing Work Readiness and getting a job, you can get support, guidance, and assistance for up to 180 days (6 months) to help you keep your job.

DATES/HOURS:

Hours/week: 1

Total hours: 12

Contact Turning Around Ministries at 401-846-8264 for class information.

ELIGIBILITY:

You can **enroll** if:

- You got a job as a result of completing the Work Readiness program

SKILLS:

You will **learn**:

- To build your self-confidence
- Communication skills
- Conflict Resolution techniques

CERTIFICATIONS/BENEFITS:

As a SNAP E&T participant you will **get**:

- Ongoing help from a case manager
- Career counseling
- Riptiks and/or gas cards if you don't have transportation to make sure you can get to class



COURSE: Work Readiness

The Planting a Seed for Success (PASS) program is a 3 day per week 14-week program. PASS is an opportunity to get on the path to obtaining your goals for a thriving future! This program helps you gain valuable resources, build self-confidence, improve computer and communication skills, and increase opportunity for meaningful employment.

DATES/HOURS:

Hours/week: 12

Total hours: 168

Contact Turning Around Ministries at 401-846-8264 for class information.

ELIGIBILITY:

You can **enroll** if:

- You can read and write English
- You are over 18 years of age
- Can maintain sobriety for the length of the program

SKILLS:

You will **learn**:

- To build your self-confidence
- Computer skills
- Communication skills
- How to look for work

CERTIFICATIONS/BENEFITS:

You will **earn**:

- PASS Completion Certificate
- Mental Health First Aid Certificate

As a SNAP E&T participant you will **get**:

- Ongoing help from a case manager
- Career counseling
- Riptiks and/or gas cards if you don't have transportation to make sure you can get to class



COURSE: Job Search Training
Students will learn how to look for work online, how the recruiting process works, prepare a resume and cover letter, and good interviewing skills.

<p>DATES/HOURS: 10/1/24 – 9/30/25 Open enrollment</p> <p>Hours/week: 4 Total hours: 48 We provide day and evening classes.</p> <p>Participants must contact Westbay to be placed on the waitlist for the next open space.</p>	<p>ELIGIBILITY: You can enroll in Job Search Training if:</p> <ul style="list-style-type: none">• You are a SNAP recipient	<p>SKILLS: You will learn:</p> <ul style="list-style-type: none">• Develop job search portfolio• Social support/networking• Set job search goals• Financial Literacy	<p>CERTIFICATIONS/BENEFITS: You will earn:</p> <ul style="list-style-type: none">• Northstar Digital Literacy Certificate <p>As a SNAP E&T participant you will get:</p> <ul style="list-style-type: none">• All of your certificates paid• Interview clothing so you can look your best!• Career Interest assessment to help you make the right choice
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COURSE: Westbay Adult Education Academy

Westbay Adult Education Academy offers a wide range of services to prepare students for their GED / High School Equivalency, leading to employment and post-secondary education / training.

This program is also appropriate for those who may have their high school diploma but may need to improve basic academic skills for employment or training requisites.

Our program promotes a positive learning environment. The teachers recognize each individual's goals, learning style, and life experiences.

Reading instruction: comprehension, fluency, vocabulary development, reading strategies, critical thinking and study skills.

Writing instruction: grammar, correct word usage and spelling, writing sentences and paragraphs.

Math instruction: skill development in addition, subtraction, multiplication and division of whole numbers, fractions, decimals percent and introduction to algebra and geometry.

DATES/HOURS:

10/1/24 – 9/30/25
Open enrollment

Hours/week: 12

Total hours: 600

We provide day and evening classes.

Participants must contact Westbay to be placed on the waitlist for the next open space.

ELIGIBILITY:

You can **enroll** in Adult Basic Education/ GED if:

- Your test scores in reading and math show you are at the right skill level:
3rd grade – Reading
2nd grade – Math
- An in-depth assessment shows you are ready
- You are motivated
- You can commit to coming to class on time, and all of the time

SKILLS:

You will **learn**:

- Math skills
- Reading skills
- Writing skills
- GED test preparation
- Study skills
- Problem-solving
- Time management
- Job Search skills
- Resume writing
- Computer basics
- Goal setting
- How to better manage your money so that you can be more financially stable

CERTIFICATIONS/BENEFITS:

You will **earn**:

- Northstar Digital Literacy Certificate
- GED certificate (if you pass the exam)

As a SNAP E&T participant you will **get**:

- All of your certificates paid
- GED test fees paid
- Interview clothing so you can look your best!
- Career Interest assessment to help you make the right choice

Westbay Community Action Program *(continued)*



COURSE: Work Readiness

Students will explore and develop employability skills, explore career choices, develop their communication skills, professionalism, and how to resolve conflict on the job

DATES/HOURS:

10/1/24 – 9/30/25
Open enrollment

Hours/week: 4

Total hours: 48

We provide day and evening classes.

Participants must contact Westbay to be placed on the waitlist for the next open space.

ELIGIBILITY:

You can **enroll** in Work Readiness if:

- You are a SNAP recipient

SKILLS:

You will **learn**:

- Explore/Develop Employability Skills
- Career Exploration
- Develop good work habits
- Financial Literacy
- Social Media branding
- Problem-solving/Critical thinking
- Time management
- Effective Communication
- Conflict Resolution
- Professionalism

CERTIFICATIONS/BENEFITS:

You will **earn**:

- Northstar Digital Literacy Certificate

As a SNAP E&T participant you will **get**:

- All of your certificates paid
- Interview clothing so you can look your best!
- Career Interest assessment to help you make the right choice



COURSE: Year Up Rhode Island

Year Up Rhode Island is a one-year, two-part intensive training program that provides under-served young adults, ages 18-29, with a combination of hands-on skills development, coursework eligible for college credit, corporate=internships, and wraparound support.

The first half of Year Up's program is the Learning and Development phase, during which you receive classroom instruction and develop marketable skills in a high-growth career field, such as information technology and business operations. You also learn important soft skills necessary for succeeding in the workplace.

In the second half of the year, you will apply what you have learned and gain valuable work experience by interning with one of our over 16 corporate partners in the Providence region.

DATES/HOURS:

Contact Year Up at 401-421-7819 for class information.

Hours/week: 45

Total class hours: 945

Participants must register and attend an orientation at least one week prior to start of class.

ELIGIBILITY:

You can **enroll** in Learning and Development Training if:

- You have a High School Diploma/GED
- Are between the ages of 18 and 29

SKILLS:

You will **learn**:

- Technology operations
- Business operations
- Business writing
- Critical thinking
- Time management
- Workplace norms
- Personal Finance
- Many other key work and life skills

In the second half of the year, during your internship, you will spend:

- 4 ½ days at your internship site each week
- ½ day each week with Year Up more professional development workshops

CERTIFICATIONS/BENEFITS:

You will **earn**:

- Up to 30 college credit recommendations through our partnership with the American Council on Education (ACE)
- Helpdesk Institute (HDI)
- Excel certification
- Professional SCRUM Master certification

As a SNAP E&T participant you will **get**:

- Riptiks and/or gas cards if you don't have transportation to make sure you can get to class and your internship
- Wrap around supports including:
 - Case management
 - Job coaching to help you understand your career options and set goals



USDA
Supplemental
Nutrition
Assistance
Program

Nondiscrimination Statement:

<https://www.fns.usda.gov/civil-rights/usda-nondiscrimination-statement-snap-fdpir>



LISC RI

RI SNAP E&T is a program of RI DHS managed by LISC RI